ESOL International

English Writing Examination

Level B2 Independent User

Instructions to learners

Check that you have the correct paper.

Please complete the information above.

You must write a minimum of 100 – 150 words for Task 1 and 150 - 200 words for Task 2.

Use black or blue ink. Do not use a pencil.

You may NOT use a dictionary.

There are two tasks. You must attempt both tasks.

Formal writing Task 1, you must complete the set task.

Informal writing Task 2, you must complete the set task.

Total marks available: **24**

Allow time to check your work before the end of the examination.

You can ask for more writing paper if required.

You have **60 minutes** to finish the examination.

Formal Writing Task 1 – Allow 30 minutes for this task.

Your manager has asked you to write a formal article on the importance of reducing stress in the workplace.

You could write about:

- why it is important to reduce stress in the workplace
- what activities you can do in the workplace to reduce stress
- what activities you can do in your free time to reduce stress
- what you should do if you are suffering from stress.

Write 100 – 150 words. (12 Marks)

Informal Writing Task 2 – Allow 30 minutes for this task.

Write an informal email to your friend to tell them what you plan to do when you next have time off work.

You could write about:

- when you plan to be off
- where you are going to go
- who you are going to spend time with
- how you feel about having time off work.

Write 150 – 200 words. (12 Marks)

You will be assessed on:

- **content**
- **use of conjunctions, adjectives and vocabulary**
- **use of appropriate tenses**
- **legibility of writing**
- **word order**

End of Examination

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